



**COMMUNITY DEVELOPMENT DEPARTMENT  
WATER EFFICIENT LANDSCAPE  
APPLICATION CHECKLIST**

1001 W. Center Street, Manteca, CA 95337  
(209) 456-8500, Fax: (209) 825-2349

To submit landscape plans for review and start the plan check process, complete the attached form and provide all the items in Section 1. The City may require additional information if determined it is needed to evaluate the project. If your submittal is determined to be incomplete, you will receive a notification of what is needed. If you have any questions about the application or plan check process, please contact the Community Development Department at 209-456-8500.

**SECTION 1. THE FOLLOWING MATERIALS MUST BE SUBMITTED BY APPLICANT.**

(Check all applicable)

- A completed Water Efficient Landscape Information & Criteria Sheet and this Application Checklist.
- Permit and plan review fees paid. Project Name: \_\_\_\_\_ Building Permit #: \_\_\_\_\_
- Landscape Documentation Package. Package shall consist of:
- Landscape Plans - planting, irrigation and grading.  
Submit (2) two sets of hardcopy plans and (1) one CD of digital plans in .pdf or .tiff format
    - Plans must be prepared in accordance with applicable sections of the City of Manteca Zoning Ordinance and the State Model Water Efficient Landscape Ordinance. Plans must also meet any other conditions or stipulations placed on the project by the City
    - All Water Efficient Landscape Calculations, hydro zone charts, legends, schedules, compliance statements, signatures etc...shall be included in the landscape plans on one central sheet.
  - Water Efficient Landscape Worksheet. (2) Two sets of hardcopy sheets 8.5 x 11
    - Hydro zone information table, water budget calculations, MAWA Maximum Applied Water Allowance, ETWU Estimated Total Water Allowance
  - Soil Management Report. (2) Two sets of hardcopy sheets 8.5 x 11

**SECTION 2. AFTER CONSTRUCTION, THE FOLLOWING MUST BE SUBMITTED FOR CERTIFICATE OF COMPLETION.**

(Check to acknowledge)

- A completed Certificate of Completion Sheet
- "As Built" or final Landscape Plans representing actual field installation of project  
Submit (1) one set of hardcopy plans and (1) one CD of digital plans in .pdf or .tif format.
- Final Water Efficient Landscape Worksheets. (2) Two sets of hardcopy sheets 8.5 x 11
- Irrigation Schedule with the parameters used to set the controller. (2) Two sets of hardcopy sheets 8.5 x 11
- Landscape and Irrigation Maintenance Schedule representing how the property owner will maintain the landscape to ensure water use efficiency. (2) Two sets of hardcopy sheets 8.5 x 11
- Soil Management Report with verification that rates and recommended products were incorporated. (2) Two sets of hardcopy sheets 8.5 x 11
- Landscape Irrigation Audit with verification that any recommendations were implemented. (2) Two sets of hardcopy sheets 8.5 x 11

I agree to comply with the requirements of the Water Efficient Landscape Ordinance and attached is the completed Landscape Documentation Package. Following construction, I agree to submit the above items for Certificate of Completion.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date