CITY OF MANTECA

Finance Utility Department – Application to Move- In

Please return application to:
City of Manteca • Finance Department • 1001 W. Center St • Manteca • CA • 95337
(209) 456-8740 • (209) 923-8930 fax • utilitystart@mantecagov.com e-mail

COMMERCIAL APPLICATION TO START WATER/SEWER/GARBAGE SERVICES

Requested Start Date: _____

Every effort will be made to begin services on your requested start date, however, some orders may be held until the following business day. **All requests received after 4:00pm will be processed the next business day.**

Service Address: _____

Mailing Address, if different: _____

Phone Number: _____ **Secondary/Work Phone Number:** _____

You are requesting that the City of Manteca turn on water at the above service address. Please realize that if all water-using appliances are not completely closed, or if there are any leaks, the premises may suffer water damage. You hereby accept full responsibility for any such damage and agree to hold the City of Manteca harmless if any damage should occur or any injury to persons that may occur due to activation of utility services.

Personal Information: (State Identification or Driver's License and the last four digits of the Social Security number are required.) If applying by mail, e-mail or fax you must include a copy of your State ID or Driver's License.

Business Name				Federal Tax ID #	
First Name	M.I.	Last Name	Social Security #	State ID/DL	Signature

Please check and complete one:

Business License (Please circle) Yes No		Alarm Permit	(Please circle) Yes No
	Owner Occupied	Escrow Close Date	
	Landlord/Property Manager	Management Date	
	Real Estate Agent	Assignment Date	
	Renter/Lessee* *The City of Manteca requires copies of Rental or Lease agreements before processing any request for change of service. Please include copies of applicable documents with your application.	Landlord Phone Number	

☐ **Enroll in Paperless billing?** All monthly statements will be sent electronically to the email address provided.
Email Address:_____

Please select your garbage toter preference: The City provides toters (Refuse-Brown; Recycling-Blue, Yard Waste-Green).

	32 Gallon refuse toter	$22.51 per month
	64 Gallon refuse toter	$36.78 per month
	96 Gallon refuse toter	$48.72 per month
	None-must attach a garbage interruption form	

Office Use Only- Commercial Containers

☐ I understand it is my responsibility to notify the City when services at the above listed service address need to be cancelled. I will remain responsible for all utility services and charges until I have filed an application to stop services. If a stop service form is not received by the City all charges will continue to accumulate on the account until such notice has been received and accepted by the City. **Please initial to the left.**

If previous customer with City of Manteca, give last address:_____

Deposit: A $100 deposit is required. Per MMC 13.04.070, All persons making application for new service, or making application for a change of service site who have not maintained a satisfactory collection record (Two or fewer delinquent notices in a consecutive twelve-month period) with the city, shall make a deposit at the time of making the application.

Credit Card for paying deposits VISA ___ M/C ___

Name printed on the card _____

Credit Card Number ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ Exp _____/_____

Security Code ___ ___ ___ Billing Address _____

City _____ State _____ Zip code _____